



**STATEMENT OF PROCEEDINGS FOR THE  
REGULAR MEETING OF THE  
SYBIL BRAND COMMISSION FOR INSTITUTIONAL  
INSPECTIONS**

**500 WEST TEMPLE STREET, ROOM 372  
LOS ANGELES, CA 90012  
<http://sbc.lacounty.gov>**

**Wednesday, March 23, 2016**

**10:00 AM**

**AUDIO LINK FOR THE ENTIRE MEETING. (16-1645)**

**Attachments:**    [AUDIO](#)

**Present:**            Chairperson Barbara Bigby, Commissioner Donald S. Andrews,  
Commissioner Johanna Arias-Bhatia, Commissioner Percy Duran  
III, Commissioner Eleanor R. Montañó and Commissioner  
Theresa Zhen

**Excused:**           Vice Chairperson Cheryl Grills Ph.D., Commissioner Susan  
Burton and Commissioner Anne S. Hill

**Staff present:**    Roy Sinclair and Jenny Kimbell.    (16-1735)

**Call to Order.    (16-1486)**

**Chairperson Bigby called the meeting to order at 10:05 a.m.**

**Chairperson Bigby led in the Pledge of Allegiance, followed by a moment of  
silence.**

**I. ADMINISTRATIVE MATTER**

- 1.    Approval of the March 16, 2016 Minutes.    (16-1487)**

**On motion of Commissioner Donald S. Andrews, seconded by  
Commissioner Percy Duran, III, unanimously carried, this item was  
approved.**

**Attachments:**    [SUPPORTING DOCUMENT](#)

**II. REPORTS**

- 2.    Chairperson's Report on various items.    (16-1488)**

**There was no Chair's report presented.**

**By the Chairperson's consent, Commissioner Montaña shared the following Daily Breeze newspaper article with the Commission:**

- **Ex-Sheriff not Expected to Testify in Tanaka trial (March 22, 2016)**

**Commissioner Duran, III, commented on the March 7, 2016 Los Angeles Times newspaper article "Report Rebukes Youth Lockup Squalor" regarding conditions at Los Angeles County's Central Juvenile Hall. Commissioner Duran, III, will inspect the facility within the next few weeks and report his findings to the Commission at a future SBC meeting.**

3. **Staff Report on Correspondence Received and Department Representative Reports. (16-1489)**

**Staff provided an update regarding listening devices for the weekly meetings.**

4. **Commissioners' Reports on Group Home and/or Detention Facilities Inspections from March 17, 2016 to March 22, 2016. (16-1490)**

**During the reporting period, the following group homes/facilities were reported as being in satisfactory condition:**

**Chairperson Bigby visited:**

- **Casa Editha Foundation "Ava Lyns Group Home" (North Hill Avenue, Pasadena, CA) on March 22, 2016 and noted that one youth assaulted a staff member; the youth do not sign their spending or clothing allowances due to not being able to write.**
- **Penny Lane "Satellite #2" (Nordhoff Street, North Hills, CA) on March 17, 2016 and noted that the home has all new furniture, wood floors, carpeting and the interior was completely painted. Also, three youth AWOLED more than twice.**

**Commissioners Andrews and Montaña visited:**

- **Marina Del Rey Sheriff Station (Fiji Way, Marina Del Rey) on March 22, 2016 and noted that the refrigerator needs to be repaired.**
- **Downey Courthouse (East Imperial HWY, Downey, CA) on March 21, 2016.**

**Commissioners Andrews, Bhatia and Duran visited:**

- **Pitchess Detention Facility South (The Old Road, Castaic, CA) on March 17, 2016.**

**Commissioner Zhen visited:**

- **Human Services Network "Shadow Hills" (Orcas Avenue, Shadow Hills, CA) on March 17, 2016 and noted that management is looking for a new location.**

**NOT HOME**

**Commissioner Zhen visited:**

- **Human Services Network "Parthenia" (Parthenia Street, North Hills, CA) on March 17, 2016.**

**5. Reports from the Sybil Brand Commission's Ad-Hoc Committees:**

Annual Report, Vice Chairperson Grills, Ph.D.  
By-Laws, Commissioner Bhatia (16-1491)

**The Annual Report was continued without discussion to the March 30, 2016 SBC meeting.**

**The By-Laws Committee report was continued to the April 6, 2016 SBC meeting.**

**Attachments:**    [SUPPORTING DOCUMENT-ANNUAL](#)

**III. DISCUSSIONS**

**6. Discussion on changing the way the Inmate Welfare Funds are distributed.**

- **Programs and Facility Repair (16-1492)**

**During a brief discussion of the Inmate Welfare Fund, Commissioner Bhatia volunteered to draft a letter to send a letter to the Board of Supervisors informing them of the SBC's desire to support the Sheriff's Department's changes in distribution of the Inmate Welfare Funds (salaries, inmate programs and facility repairs) to include more programs for the inmates.**

**The SBC will review the draft letter and take appropriate action at the March 30, 2016 SBC meeting.**

7. Discussion on hosting a town hall meeting for the families of inmates. (16-1576)

**A brief discussion was held regarding the logistics and feasibility of the SBC hosting a town hall meeting in the Visitor Reception Area at Men's Central Jail (MCJ), or at another location for the families of inmates incarcerated at MCJ. The Commissioners discussed gathering preliminary information telephonically to note the families' concerns and determine the SBC areas of focus for the meeting.**

**After discussion, the SBC by common consent will explore hosting the town hall meeting for families in April 2016. Chairperson Bigby and Commissioners Bhatia and Zhen will conduct a town hall meeting at MCJ on Friday, March 25, 2016.**

**Following Discussion, this item was continued to the April 6, 2016 meeting.**

#### **IV. MISCELLANEOUS**

##### **Matters Not Posted**

8. Matters not on the posted agenda, to be discussed and (if requested) referred to staff or placed on the agenda for action at a future meeting, or matters requiring immediate action because of an emergency situation or where the need to take action came to the attention of the Committee subsequent to the posting of the agenda. (16-1493)

**The following agenda items will be placed on a future agenda:**

**Discussion regarding the number of meetings to be held by the SBC.**

##### **Public Comment**

9. Opportunity for members of the public to address the Commission on items of interest that are within the jurisdiction of the Commission. (16-1494)

**There were no members of the public present to address the Commission.**

##### **Adjournment**

10. Adjournment for the meeting of March 23, 2016. (16-1495)

**There being no further business, Chairperson Bigby adjourned the meeting of March 23, 2016 at 12:14 p.m.**